



**Asia Masters Center**

## **Effective Leadership & Empowerment to Achieve Outstanding Performance**



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## Effective Leadership & Empowerment To Achieve Outstanding Performance

### ➔ Course Objective

- Understand the importance of self-discovery and develop an understanding of their personal strengths and weaknesses
- Identify the characteristics of an effective leader
- Build teamwork by recognizing the characteristics of an effective team
- Improve their listening and communication skills
- Appreciate the importance of anger management

### ➔ Target Audience

- New & Experienced Supervisors
- Team Leaders
- Managers
- Divisional managers

### ➔ Course Outline

#### **DAY 1**

- **Self-discovery for Leadership**
- What is Self-discovery?
- Personalities in the Workplace
- Maximising our People Skills Abilities
- Wellness of the Body
- Case Study: Leadership in Turbulent Times



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### **DAY 2**

- **Developing Your Leadership Presence**
- Developing the Right Attitude
- Understand the Stages of Growth
- Characteristics of Servant Leadership
- Openness to New Ideas
- Creating a Creative Climate

### **DAY 3**

- **Mastering Communication Skills**
- Characteristics of a Skilled Communicator
- Asking Questions to Clarify Information
- Active Listening to Understand the Message
- What do our bodies say?
- Creating a Positive Self-image

### **DAY 4**

- **Building a Dynamic Team**
- Definition of a Team
- Factors in Team Development
- Types of Team Players
- Dealing with Conflict in Teams
- Giving Feedback for Improved Performance

### **DAY 5**

- **Anger Management for Effective Leadership**
- What is Anger?
- Understanding Trigger Thoughts
- Strategies to Cope with Anger
- Relaxation Techniques
- The Assertive Formula



## Asia Masters Center

### ➤ **The Feature Of Asia Master Training And Development Center**

- we pick up the customer from the airport to the hotel.
- we give the participant training bag includes all the necessary tools for the course.
- Working within groups to achieve the best results.
- All our courses are confirmed and we do not postpone or cancel the courses regardless of the number of participants in the course.
- We can assist you in booking hotels at discounted prices if you wish to book through us.
- We offer the certificate from Asia Masters Center for Training and Administrative Development.

### ➔ **The Cost Of The Training Program Includes The Following:**

- 1) Scientific article on flash memory.
- 2) Training Room.
- 3) Training.
- 4) Coffee break.
- 5) The training bag includes all the tools for the course.



**Asia Masters Center**

### **Price (USD)**

**Communicate with the training department  
to know the participation fees**

➤ **There are offers and discounts for groups**

### **The details of the bank account**

**Bank name: CIMB Bank Berhad**

**Account name: Asia Masters Center SDN. BHD**

**Bank account number: 80-0733590-5**

**Swift code: CIBBMYKL**

**IBAN: Null**