



Asia Masters Center

Human Resources & Efficiency Preparation And Development Strategic Planning



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Course Objective

- Provide an understanding of how risk arises
- Compare different methods of identifying and assessing risk
- Review the impacts of different approaches to risk allocation
- Explore different Contract types to transfer risks
- Consider the contractual techniques to ensure effective risk allocation
- Review risk management techniques during the life of a contract

Target Audience

- Contracts, Tendering, Purchasing, Procurement, and Project personnel
- Contract Administration, Engineering, Operational, and Maintenance personnel
- Risk, Claims, Financial, and Audit personnel
- And all others who are involved in the planning, evaluation, preparation and management of tenders, specifications, awards, and contracts that cover the acquisition of materials, equipment, and services and who are in organizations whose leadership want high levels of competency in those involved in these activities



Course Outline

➤ DAY 1

- Strategy is Everyone's Business
- Understanding organizational purpose and values is important for all, from directors and senior managers to front line staff. Why?
- Topics to be covered:
 - Organizations Vision, Mission, Values and Goals
 - Using scenarios to envisage possible futures
 - Assessing and managing risk
 - Factors influencing decision making
 - Aligning individual tasks and behaviors to organizational goals

➤ DAY 2

- Strategic Planning
- To develop relevant and effective strategies requires an understanding of external and internal factors, otherwise the Vision is merely a dream.
- Topics to be covered:
 - Using PESTLE to analyses external factors
 - How to balance the needs of diverse stakeholders
 - Analysing the capabilities of your own organization
 - Undertaking valuable SWOT analyses
 - Turning analysis into strategic plans



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➤ DAY 3

- Overcoming the Challenges of Strategy Implementation
- Effectively implementing strategies requires good organizational and interpersonal communications, ensuring goals are aligned and tracking performance, to enable adaptation and improvement.
- Topics to be covered:
 - Develop staff engagement – hearts and minds
 - Make use of varied communication methods to raise strategic awareness
 - Learn to link individual goals and tasks to organizational objectives
 - Use measurement to track performance and predict likely outcomes
 - Understand how a learning organization links detailed and messy implementation to strategy development

➤ DAY 4

- Developing Strategic Leadership Skills
- Developing and implementing strategies requires strong leadership skills including the ability to motivate your staff, communicate with them effectively and use coaching skills to enable them to work at higher levels of performance.
- Topics to be covered:
 - Understanding barriers to change
 - How to motivate staff to deliver high performance
 - Developing your leadership skills: situational leadership
 - Using coaching skills to deliver higher performance
 - Develop your interpersonal communication skills



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- DAY 5
- Ensuring Organizational Procedures Support Strategy
- Strategy development and implementation is complex. It is therefore essential that the organizational culture and procedures enable effective strategy processes.
- Topics to be covered:
 - Recognize the dynamic tension between change/innovation versus compliance
 - Recognize elements of Organizational culture which help effective strategy deployment
 - Learn to make the performance appraisal an effective tool in delivering high performance
 - How to ensure the strategic planning process delivers effective outcomes
 - Next steps



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➤ **The Feature Of Asia Master Training And Development Center**

- we pick up the customer from the airport to the hotel.
- we give the participant training bag includes all the necessary tools for the course.
- Working within groups to achieve the best results.
- All our courses are confirmed and we do not postpone or cancel the courses regardless of the number of participants in the course.
- We can assist you in booking hotels at discounted prices if you wish to book through us.
- We offer the certificate from Asia Masters Center for Training and Administrative Development.

➔ **The Cost Of The Training Program Includes The Following:**

- 1) Scientific article on flash memory.
- 2) Training Room.
- 3) Training.
- 4) Coffee break.
- 5) The training bag includes all the tools for the course.



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Price (USD)

Communicate with the training department
to know the participation fees

➤ **There are offers and discounts for groups**

The details of the bank account

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