



Asia Masters Center

Project Management Professionals + PMP Exam Preparation



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Project Management Professionals + PMP Exam Preparation

➔ Course Objective

- Knowing your outcomes before you start a project
- Dealing with volatile materials pricing
- Discussing the importance of planning and how to manage the Planning Process
- Learning about contract types and how they transfer risk
- Defining and how to take massive action
- Exploring the various pricing models used in preparing proposals
- Methods of how to keep the team focused on the delivery goal
- Developing negotiation skill sets to gain the organisation's objectives
- How to set up and operate disciplines required to monitor and control projects
- Understanding important aspects of contractor price and cost analysis

➔ Target Audience

- managers
- project managers, civil engineers
- construction managers
- contractors, sub-contractors
- site engineers, senior management
- government agencies

- Commercial managers
- Divisional managers

Course Outline

Day 1: Framework

- PMI[®] certification process to become a PMP[®]
- Define processes, methodologies, and concepts within the 10 knowledge areas
- Define key terms
- Describe application of principles and techniques to manage projects
- Personal expectations correlated to learning objectives

Day 2: PMP[®] Preparation

- Review of PMP[®] Certification process
- Test-taking strategies
- Review of the 5 project management process areas and the professional responsibility domain
- Review the 10 knowledge areas

Day 3: Project Integration Management

- Develop Project Charter
- Develop Project Management Plan
- Direct & Manage Project Work
- Monitor & Control Project Work
- Perform Integrated Change Control
- Close Project or Phase

Day 4: Project Scope Management

- Plan Scope Management
- Collect Requirements
- Define Scope

- Create WBS
- Validate Scope
- Control Scope

Day 5: Project Stakeholders Management

- Identify Stakeholders
- Plan Stakeholders Management
- Manage Stakeholder Engagement
- Control Stakeholder Engagement

Day 6: Project Time Management

- Plan Schedule Management
- Define Activities
- Sequence Activities
- Estimate Activity Resources
- Estimate Activity Durations
- Develop Schedule
- Control Schedule

Day 7: Project Cost Management

- Plan Cost Management
- Estimate Cost
- Determine Budget
- Control Costs

Day 8: Project Quality Management

- Plan Quality
- Perform Quality Assurance
- Perform Quality Control

Day 9: Project Human Resource Management

- Develop Human Resource Management
- Acquire Project Team
- Develop Project Team

- Manage Project Team

Day 10: Project Communications Management

- Plan Communications Management
- Manage Communications
- Control Communications

Day 11: Project Risk Management

- Plan Risk Management
- Identify Risks
- Perform Qualitative Risk Analysis
- Perform Quantitative Risk Analysis
- Plan Risk Responses
- Control Risks

Day 12: Project Procurement Management

- Plan Procurement Management
- Conduct Procurements
- Control Procurements
- Close Procurements

Day 13: Risks and Financial Management

- Assessing risk
- Cost and Pricing
- Cost Analysis
- Allocating Overheads
- Pricing Models
- Risk Assessment
- Managing the Risks

Day 14: Source Selection and Contract Development

- Processes for Source Qualification
- Developing Pre-qualification and Tendering Criteria and Applying Standards for Final Selection

- Rules for Drafting the Contract
- Terms & Conditions

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- we give the participant training bag includes all the necessary tools for the course.
- Working within groups to achieve the best results.
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- 2) Training Room.
- 3) Training.
- 4) Coffee break.
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Price (USD)

Communicate with the training department
to know the participation fees

➤ **There are offers and discounts for groups**

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