

Inventory & Stock Control Management





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Course Objective

- ➤ State the objectives of inventory management and list their impact on cost and customer service
- ➤ Prepare proper classification of inventory and use best practices for item specification and cataloguing
- ➤ Use forecasting techniques to predict demand and better manage lead times
- ➤ Compute the optimum ordering quantity and determine safety stocks and reorder points
- ➤ Schedule cycle counts, improve inventory record accuracy, and find ways to reduce inventories
- List various techniques to reduce inventory, including Just-in-Time (JIT)
- ➤ Identify relevant Key Performance Indicators (KPIs) to measure and improve inventory performance



Target Audience

➤ This course will mainly benefit to purchasing managers, senior buyers, project managers, civil engineers, construction managers, contractors, sub-contractors, site engineers, senior management, and government agencies, architects, construction professionals, and anyone responsible for purchasing at a senior level who seeks to enhance their skills further.





Course Outline

- **>** Day 1
- > Introduction to Inventory Management
- Objectives of inventory planning and stock control
- Reasons to hold inventory
- ➤ Inventory information system considerations
- ➤ Inventory push vs. pull systems
- ➤ Identifying inventory costs
- > Customer service in inventory management
- **>** Day 2
- Description and Classification of Inventory
- > Types of inventory
- > The inventory ABC classification ranking model
- ➤ Uses of the ABC ranking
- ➤ Materials specifications and cataloguing
- ➤ Day 3
- > Inventory Systems
- > Elements of inventory holding and ordering costs
- ➤ The Economic Order Quantity (EOQ) model
- > Dealing with quantity discounts
- > Objectives of safety stocks
- > Setting safety stocks
- ➤ Determining the Reorder Point (ROP)



- **>** Day 4
- ➤ Reducing Inventory Investment
- ➤ The importance of JIT or pull theory in inventory management to reduce total cost
- ➤ Identification of surplus
- > Disposal options of excess inventory
- > JIT methods
- > JIT requirements
- > JIT risks
- > Day 5
- ➤ Measuring Inventory Management Performance
- ➤ Importance of tracking the effectiveness of the inventory planning and control function
- > Reasons behind poor inventory management performance
- > Setting inventory KPIs and targets
- ➤ Examples of KPIs used in the inventory planning and control function
- ➤ Qualities of the inventory specialist



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